



Care Enterprise, LLC  
Solutions to Complex Problems

## Personal Care Home License Training (PCH) Designed for the State of Georgia

### \*\*\*Registration Form\*\*\*

If you want to own and start a personal care home (also called PCH license) in the State of Georgia, this one-day training will give you the exact steps, information, documents, and materials to get licensed. Training includes **policy and procedure manual, operations and new hire forms, marketing plan and strategy and so much more.**

Attendee #1 Full Name: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Attendee #2 Full Name: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Main Contact Email: \_\_\_\_\_ Date to open PCH: \_\_\_\_\_

What will be your PCH legal name?: \_\_\_\_\_ County/City: \_\_\_\_\_

**TRAINING DATE/TIME:** Trainings are scheduled on Fridays from 10:00 a.m. to 4:00 p.m. – Schedule your Friday!

**2021 PCH Training Dates:** \_\_\_Mar 12, 2021 \_\_\_May 14, 2021 \_\_\_July 18, 2021 \_\_\_Sept 10, 2021 \_\_\_Nov 19, 2021

**LOCATION:** Google Meeting

**PCH LICENSE 6-HOUR TRAINING INCLUDES:**

- We show you how to complete the EIN number, LLC, and criminal background clearance.
- We share the details about how to set up the PCH, finances, taxes, staff wages, client's fees, services and daily, weekly, monthly, and yearly business operations.
- **We share details regarding licensing and the care home business that no one else will share with you.**
- We show you how to complete the entire licensing application and what to submit to pass your inspection the first time.
- We answer all your pressing questions, so you feel knowledgeable, confident, and educated regarding your PCH business.
- **We email the training materials, binder (PDF) and training certificate straight to your email inbox.**

**MATERIALS INCLUDE:**

- PCH policy and procedure manual and 15 standard operations forms emailed in Microsoft Word (Based on Georgia's rules and regulations) – **\$2,895 Value**
- Human resource and new hire forms sent to you in Microsoft Word format - **\$250 Value**
- Detailed marketing plan and strategy (to get new clients) that includes a 1.5-hour audio in MP3 format. - **\$275 Value**
- List of national referral agencies to partner with to get clients in your personal care home
- List of documents that need to go in each staff personnel file, the client's file, table of content to create the sample resident binder and procedure binder, and our 45+ point checklist to know exactly how to set up the home. - **\$200 Value**
- A 6-hour training certificate as proof of completion of training - **\$1,225 Value** (consulting and training)

**PROGRAM INVESTMENT FEE:**

- \$3,495/Single and \$3,995/Couple (Investment can be made in one or two installments – two 50% payments)
- Half of documents will be emailed with first payment and remaining documents with second payment. If one payment is made, all documents will be emailed to client. **Final payment must be made 3-days before scheduled training date.**
- Email your completed registration form to: **contact@careenterprisellc.com** **OR** Call our office at **770-575-4149**

**Payment Information:** Credit Card Type: \_\_\_\_\_ Card #: \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_ Billing Date: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Security Code: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_ **Payment Schedule:** #1 \$ \_\_\_\_\_ #2 \$ \_\_\_\_\_

First payment you will receive marketing plan, agency referral list, operations, and human resource forms. Second payment you will receive the policy and procedure manual. Training materials and certificate will be emailed directly to your inbox in Microsoft and pdf format. By signing this agreement, you agree to the terms and conditions set forth in this form. I authorize Care Enterprise, LLC to process all payment(s) with the above listed credit card. All payments are nonrefundable, but can be used towards other training, consulting, coaching, products, and services.

Client Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Caring Solutions to Complex Problems!**